

Usher / Host Guidelines

The ministry of ushering is important to the worshiping community at Grace. Your smile and handshake welcomes people into God's house. Please prepare your heart in prayer before you begin your morning.

The duties include:

- Arrive at least 15 minutes before the service begins
- Check receivers for the hearing impaired for proper operation. Replace battery, if needed (Batteries are kept in short cabinet in Sacristy. Questions – ask Ron Ryan)
- Greet people as they enter the church (assist any parents with small children and invite them to feel free to use the children's area in the back of the church, if they like)
- Hand out bulletins
- Take the offering - total the attendance and record in the attendance log
- Clean the pews after the service, replace hymnals in racks and remove used bulletins (Check pew cards, pencils, offering envelopes to make sure pew racks are ready for next Sunday)
- Collect all used sheets from registration pads and place in the Office Inbox on the back wall of the Church office
- If you are unable to serve, please find your own substitute and call the Church office, 425-454-4344, to let us know of the change.

Thank you for your cooperation and your service!